

Dear Graduating Students,

In case you are a student who is finishing their last semester in the **fall semester 2021/22**, please apply for the final examination period of the first semester through Neptun between **8 and 21 (midnight) November 2021**.

The international study department will register you for the exact date of the diploma concert and/or complex oral exam.

In case you are a student who is finishing their studies in the **spring semester 2021/22**, please apply for the final examination period of the second semester through Neptun between **7 and 21 (midnight) February 2022**.

The international study department will register you for the exact date of the diploma concert and/or complex oral exam.

Application for the final examination period in Neptun

1. Go to 'Administration' and click on 'Final exams'

The screenshot shows the Neptun web application interface. The top navigation bar includes 'My data', 'Studies', 'Subjects', 'Exams', 'Finances', 'Information', and 'Administration'. The 'Administration' menu is open, showing options like 'Enrollment/Registration', 'Final exams', 'Requests', 'Request estimation', 'Student Card request', and 'Questionnaires'. The 'Final exams' section is active, displaying a table of final exam periods. A yellow tooltip message reads: 'To register for a final exam period, please click on the icon at the end of the row, and select "Register/Edit registration" in the menu. In case you have to choose subject and/or exams as well, a new window will open.'

Period name	Start of final exam period	End of final exam period	Module name	Start of final exam registration period	End of final exam registration period	Period type	Registered
BA - Egyházzene - 2021/22/1	9/1/2021 12:00 AM	1/31/2022 11:59 PM	Church Music Performance - Organ Training	10/9/2021 12:01 AM	11/21/2021 11:59 PM	Exam period	
BA - Egyházzene - 2021/22/2	2/1/2022 12:00 AM	6/30/2022 11:59 PM	Church Music Performance - Organ Training	2/7/2022 12:01 AM	2/21/2022 11:59 PM	Exam period	

Number of results: 2/2 (78 ms)

2. Click on the '+' sign at the end of the row, then click on 'Register/Registration modification'

The screenshot shows the NEPTUN web application interface. The main content area is titled 'Final exams'. It features a table with the following columns: Period name, Start of final exam period, End of final exam period, Module name, Start of final exam registration period, and End of final exam registration period. The table contains two rows of exam data. At the end of the second row, there is a '+ Register/Registration modification' button. A tooltip message is displayed over the table, stating: 'To register for a final exam period, please click on the icon at the end of the row, and select "Register/Edit registration" in the menu. In case you have to choose subjects and/or exams as well, a new window will open.'

Period name	Start of final exam period	End of final exam period	Module name	Start of final exam registration period	End of final exam registration period	Register/Registration modification
BA - Zeneszerzés - 2021/22/1	9/1/2021 12:00 AM	1/31/2022 11:59 PM	Musical Creative Arts and Musicology - Composition Training	10/8/2021 12:01 AM	11/21/2021 11:59 PM	+ Register/Registration modification
BA - Zeneszerzés - 2021/22/2	2/1/2022 12:00 AM	6/30/2022 11:59 PM	Musical Creative Arts and Musicology - Composition Training	10/24/2021 12:00 AM	2/21/2022 11:59 PM	+ Register/Registration modification

3. By clicking on 'Save', you successfully applied for the final examination period. You do not have to click on anything else.

The screenshot shows the 'Final exam registration' dialog box. It contains the following information: 'Registered final exam subject and the related exams', 'Final exam period information Name: BA - Zeneszerzés - 2021/22/2 Period: (2/1/2022 12:00 AM - 6/30/2022 11:59 PM)', and a table with columns: Exam start date, Exam end date, Exam description, Max. headcount/Number, Exam Sign up date, Assigned time and date, Number, Assigned room, Exam Result, Exam type. The table shows 'No result' and 'Number of results: 0-0/0 (02 ms)'. At the bottom of the dialog, there are 'Save' and 'Back' buttons.

Exam start date	Exam end date	Exam description	Max. headcount/Number	Exam Sign up date	Assigned time and date	Number	Assigned room	Exam Result	Exam type
No result									
Number of results: 0-0/0 (02 ms)									